

Exemptions for REAP Phase 1: Introduction to a Career in Real Estate

A person may be exempt from completing Phase 1 of the Real Estate Associates Program or the Property Management prerequisite course, Introduction to a Career in Real Estate, on the basis of previous industry licensing, knowledge, training or work experience.

All requests for an exemption shall be submitted in writing, including under what provisions in the policy the application is made and supporting documentation to the exemption, to Jennifer Carter via email at jcarter@abrea.ab.ca or mail:

Jennifer Carter
c/o The Alberta Real Estate Association
Suite 300, 4954 Richard Road SW
Calgary AB T3E 6L1

All exemption requests must be submitted in writing and include documentation demonstrating how the applicant meets one of the following criteria:

1. The applicant is currently registered as a mortgage broker or real estate appraiser.*
2. The applicant was previously registered as an industry member within the past five years from the date of this application.*
3. The applicant is currently employed or was previously employed in the industry or related industry for which licensing was not required within the past five years and the applicant has satisfactory experience and knowledge of current real estate practices. Examples include property management, mortgage lending, new home sales or an occupation directly related to trades in real estate.**
4. The applicant is currently employed as a real estate assistant and has held this position for a minimum of six months or was previously employed as a real estate assistant for a period of six months within the last three years.**
5. Has met course requirements of the Real Estate Associates Program or Mortgage Associates Program and is eligible to write the Provincial Qualifying Examination.

* *Proof of licensing is required from the appropriate regulatory organization.*

** *Correspondence from current or previous employer in the industry or related industry outlining the responsibilities and duties of the applicant.*

The Alberta Real Estate Association:

- a. May request additional information from that applicant in the form and manner prescribed by the Manager of Licensing Education;
- b. Request the applicant to verify by affidavit or otherwise any information then or previously submitted; and
- c. Shall provide that individual with a written response regarding his or her exemption request.

There is no right of appeal to a decision of the Manager of Licensing Education.